

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

HALTON-WITH-AUGHTON PARISH COUNCIL

County area (local councils and parish meetings only):

LANCASHIRE

Financial year ending 31 March 20xx

Prepared by (Name and Role):

LUKE MILLS (RFO, PARISH CLERK)

Date:

21/05/2021

	£	£
Balance per bank statements as at 31/3/xx:		
Current Account	25.6	
Deposit Account	13,986.5	
		14,012.1
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/2021 (enter these as negative numbers)		-
Add: any un-banked cash as at 31/3/2021		-
Net balances as at 31/3/2021 (Box 8)		<u>14,012.1</u>